

Please complete, sign and return to:

# Polruan Cottages

1 Fowey View, The Quay, Polruan-by-Fowey, Cornwall PL23 1PA  
 Tel. 01726 870582  
 Email: rhona@polruancottages.co.uk  
 www.polruancottages.co.uk

## BOOKING FORM

BOOKING REFERENCE

OFFICE USE			
Control		Cheque Signed	
BF signed		Customer Details	
Dates		No in party	
SD CHQ or C/C No		System	
Acknowledge		Chart	
BAL BY C/C		CB	

Names of other adults in party

My name is .....

1. ....

Address .....

2. ....

3. ....

Postcode .....

4. ....

Telephone: (Day) ..... (Evening) .....

5. ....

I wish to make a booking, for

Name of Property .....

From 4pm

Arrival Day: D D M M Y Y

To Depart by 10am

Departure Day: D D M M Y Y

The Party Consists of:  Adults  Children

Teens  Infants under 6 months

Age of Youngest Child over 6 months:

I shall be bringing a dog/s: YES/NO

See booking condition 11

£20 per dog per week ONE/TWO (Number of Dogs)  
 Please note some properties allow one dog, very few allow two. Please check when booking

HOLIDAY PRICE	
Tariff Price (inc. booking fee) less any stated discounts	£
Dog Supplement (£20 pw) or any other additional extras	£
Subtotal	£
A non returnable Deposit 30% of above is enclosed herewith	£
Balance, payable 28 days before the start of your holiday	£
Full payment is required if within 28 days of start of holiday	£
Bed linen and towel sets can be hired from Polruan Holiday Services Ltd.	Please use order form enclosed

**PAYMENT:**  
 I enclose cheque/PO as deposit/Full Payment. Cheques should be made payable to: **Polruan Cottages and**  
 Send To: 1 Fowey View, The Quay, Polruan, Cornwall PL23 1PA

### Security Deposit:

I understand that the property I have let carries a security deposit. I agree that, in the case of damage to the property, Polruan Cottages may take a security deposit payment from my credit card (credit card details must be supplied), for a sum not exceeding £100 to cover said damage, or send a separate cheque for £100 with your balance payment. please tick box

### Declaration:

I declare that I am over 18 years of age and agree that this booking is made in accordance with the Booking Conditions. I agree to be held responsible for the balance of hire terms for this property, due and payable in accordance with the Booking Conditions. I also agree that I am responsible for leaving the property in a clean and tidy condition, and that Polruan Cottages, at their discretion, may surcharge me for additional cleaning should this be necessary after my tenancy.

Please collect the balance automatically when due, by credit card. If required, please tick box

Signature

Date

**Card Payment:** I wish to pay by (please tick): Credit  Debit Card  please charge my account See Booking Conditions 22

Cardholder's Signature

Switch Issue No.:  Valid From:

Card No.:

Expiry Date:  Security Code:

Amount £

